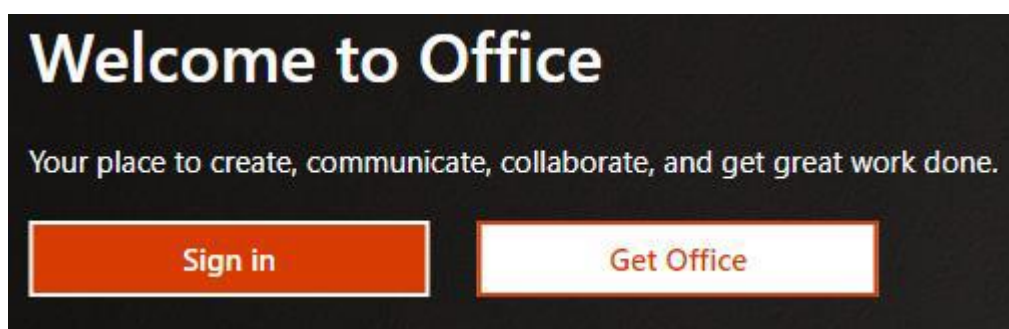# Microsoft Office - accessing Microsoft O365 at home

Overview

Students can use the web versions of Microsoft Office 365 (M365) applications using their @schools accounts.

Details

1. In a web browser, open Office.com.
2. Click **Sign in**.

3. Enter your @schools email address, then click **Next**.

4. You'll be redirected to the EdPass Portal.

Select **EdPass Portal (@schools.sa.edu.au) login**, then click **Continue**.

5. Complete the following fields, then click **Sign in**:

- **Username** - enter your @schools email address
- **Password** - enter your @schools password

- Select **Remember me**.

6. You can now select from and use the available apps in your web browser.