



Government of South Australia
Department for Education and Child Development

BIRDWOOD HIGH SCHOOL

Application to Travel on a School Bus

Student(s) Name:

Current School: Current Yr Level (R-12):

Nearest DECD school:

Distance you live from nearest DECD School:kms

Intended commencement date:/...../.....

If the student is currently travelling on a school bus please state the number or name of the bus:

* If exercising Choice of School (refer to criteria on next page) please give your reasons:

.....
.....
.....

** Students travelling on a school bus must abide by the Behaviour Management Policy of BHS and the Bus Safety and Courtesy rules as printed in the student diary, to ensure safe bus travel for all passengers and the driver.

Parent's/Caregiver's Signature: Date:/...../.....

Parental/Caregiver Names:

Residential Address: Postcode

Postal Address: Postcode

Address Rapid Number if available (six digits):-..... (Not applicable if living in a township)

Telephone numbers: Home..... Work..... Mobile.....

Email address.....

OFFICE USE ONLY

DATE ____ / ____ / ____

1. Eligible for bus transport []

Bus No/Name _____

2. Seeking approval for bus transport:

* Live within 5 kms of school of right [] or

* Choice of school []

Stop _____

Times ____AM ____PM

3. Recommendation of enrolling Principal [Yes] [No]

Entered EDSAS _____

4. Recommendation of Principal of school of right [Yes] [No]

Response phone / letter / email / personal

5. Reply to write to Education Director [] / /

Bus Coordinator: _____

Approved: Yes / No

Please read the following DECD (Department for Education and Child Development) policy on bus application process and eligibility (overleaf)

DECD POLICY ON BUS TRAVEL ENTITLEMENT

Students are entitled to transport assistance if they reside five or more kilometres from their nearest public school, and use a bus for more than 50% of the week.

The following categories apply to students who require school bus travel:-

1. Students with a right to travel

- These students are eligible for school bus travel if they reside more than five kilometres from their nearest public school, and are attending their school of right (determined by the nearest departmentally provided school bus service).

2. Students who require school bus travel to access a choice of school

- These students are not eligible to receive school bus travel to attend their school of choice, however there are some provisions in the DECD School Transport Policy for this to occur.
- Whilst parents may exercise their right to a choice of school when enrolling their children, enrolment acceptance does not give automatic right of travel on a school bus servicing that school of choice.
- For students who seek school bus travel to bypass their nearest public school (which is also determined by the nearest departmentally provided school bus service) to attend a choice of school, the following criteria will be applied on receiving application:-
 - Applicants must state valid reasons for seeking bus approval;
 - Approval must be given by specific parties including the Principal of the school of right.
 - Permission to travel as an ineligible student must be applied for annually.

Both Principals must approve all applications for government school students travelling beyond their nearest public school.

3. Students who reside within five kilometres of their nearest public school

- These students are not eligible for school bus travel.
- Permission may, however, be given for these students to travel on a bus subject to approval from the Principal managing the bus, and seating being available on the bus
- In these circumstances students should not be transported away from their nearest public school.

4. Students approved by the Education Director to bypass their nearest public school as eligible travellers.

- These students can be approved by the Education Director as eligible travellers to bypass their nearest public school subject to certain criteria being met.

In reference to categories 2 and 3, parents will be required to sign an agreement, which specifies conditions of approval to travel.

Please note:

- Students using the bus less than 50% of the time become ineligible, and may be required to discontinue usage should an eligible passenger require a seat
- Students granted conditional approval will need to make an annual request by 30th November
- If buses become full, eligible students take first priority and conditionally approved students will not be able to travel on the bus until space become available again
- Approval may be withdrawn if poor behaviour persists.

Additional information relating to the eligibility of students to receive transport assistance from DECD can be found in the School Transport Policy, available from DECD, on <https://www.decd.sa.gov.au/doc/school-transport-policy>